

PPPL	PRINCETON PLASMA PHYSICS LABORATORY	POLICY	No.P-087 Rev 0 page 1 of 1
Subject: Roles & Responsibilities In PPPL Organizations	Effective: August 16, 1999	Initiated by: Deputy Director	
	Supersedes: NEW	Approved: Director	

It is PPPL policy that line management is responsible for Safety¹.

The PPPL organizational structure has proven to be very effective and reflects a hybrid of the “functional” and “project” organization models. Some functional Departments (such as *Business Operations*) are organized according to the services they provide to members of the Laboratory staff. Other Departments, such as the *Engineering and Technical Infrastructure Support Department* and the *Experiment Department* incorporate some aspects of a functional organization, but they also provide resources to *Projects* in a matrix manner. In each case, responsibility for safety is a fundamental part of the line management organization.

Projects are responsible for defining the scope, technical requirements and funding allocation for their respective experimental endeavors. The *Projects* work closely with the sponsoring organization (DOE, NSF, NASA, etc.) to ensure that contractual obligations are fulfilled and that the cost, schedule and technical quality satisfy the sponsor. The *Projects* are also responsible for ensuring the safety and health of employees, and for complying with environmental regulations. In a case where a staff member from a Department is assigned (“matrixed”) to a *Project*, the *Project* is responsible for including that individual in the *Project* organization. Oversight for the individual’s safety becomes the *Project*’s responsibility.

In some situations, the *Project* organization may assign discrete scopes of work to other PPPL organizations. An example would be an assignment by the NSTX *Project* to the Engineering and Technical Infrastructure Department for the construction of a magnetic coil. In this example, the Engineering and Technical Infrastructure Department would retain line management responsibility and safety oversight during the execution of the specified scope of work. Similarly, the Experiment Department or the Engineering and Technical Infrastructure Department might manufacture equipment for projects funded by the Off-Site Research Department. In these cases, line responsibility for the safety¹ of the work activities performed at PPPL belongs to the PPPL Department performing the activities. The line safety responsibility flows from the Experiment or Engineering and Technical Infrastructure Department, to the Director’s Office for work done by those Departments on the PPPL site.

¹ The term “Safety” refers to the occupational safety and health of employees (and visitors) *and* for compliance to environmental regulations.