

# TEMPORARY CHANGE REQUEST

**TCR NO. TCR-O-011,R0-001**

The Temporary Change Request (TCR) Form is to be used to process urgent or minor changes for PPPL Policies, Organization/Mission Statements and Procedures. The TCR should be used when changes are:  
1) urgent, and can not wait the 2-4 week period for Department Head review/comment, or  
2) minor, and do not warrant Department Head review.

**Person Requesting Change:** Dori Barnes.

**Department Name:** Head, Computer Division **Phone Ext:** 2557

**Document Number:** O-011 **Revision No.:** 0

**Document Title:** Security Integration Team Charter

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**Reason for change:**

Change membership on Security Integration Team to include Chief Information Officer (CIO)

**Change description:** (Summarize and attach changed pages, with changes clearly indicated)

Within Charter, Under Members.. Replace Head, Computer Security with "Chief Information Officer (CIO)". Replace O-011, R0 with TCR-O-011, R0-001

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1. Does this TCR significantly alter the intent or scope of the document? **YES:**    **NO:** X

2. Does this TCR significantly impact **ES&H**? **YES:**    **NO:** X

If 1 or 2 is **YES**, Explain why the changes should not be routed for Department Head review:

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**Dori Barnes**  
Department/Division Head Approval

**5/6/04**  
Date

**J.W. Anderson, Jr.**  
Head, ES&H and Infrastructure Support/designee

**5/12/04**  
Date

Release/Effective date of this TCR: 5/12/04

Incorporate this TCR into next revision of this document? **Yes** X **No**

<b>PPPL</b>	<b>PRINCETON PLASMA PHYSICS LABORATORY</b>	<b>ORGANIZATION/ MISSION</b>	<b>No. O-011 Rev 0 page 1 of 1</b>
	<b>Subject:</b>  <b>Security Integration Team Charter</b>	<b>Effective Date:</b> <b>May 27, 2003</b>	<b>Initiated by:</b>  Head, Site Protection Division
		<b>Supersedes:</b> NEW	<b>Approved:</b>  Director

## Introduction

The Security Integration Team (SIT) is a resource committee to provide collaborative implementation of PPPL security policies. The committee is composed of relevant parties in the security and science communities at the laboratory. The committee provides guidance and support to the Director and the ES&H Executive Board.

## Members

Head, Site Protection Division, (Chairperson)  
 Head, Application Research and Technology Transfer  
 Head, Environmental Restoration and Waste Management  
~~Head, Computer Security~~  
 Chief Information Officer (CIO)  
 Engineering Representative  
 ESU Platoon Captain (rotating assignment – one year)

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Four members must be present to meet the quorum requirements for a meeting. Security Integration Team meetings will be held annually (at a minimum). The SIT can request the services of specific Laboratory employees to serve as non-voting Resource Members.

## Responsibilities

The Security Integration Team is responsible for:

- Reviewing security policies to ensure their integration with scientific objectives..
- Reviewing the impact of counterintelligence and other security concerns on computer operations and computer security.
- Providing recommendations to the Directors Office on issues of Security and Science integration.
- Maintaining minutes of SIT meetings and actions.

## References

Memorandum Brooks/Orbach dated November 6, 2002.